



Volunteer Position Description

Position Name: Groundskeeper

Location: Atlanta Community ToolBank Warehouse, 410 Englewood Ave SE, Atlanta, GA 30315

Length of Term: 3 months, followed by performance based review for an additional term

Time Commitment: 2-3 hours weekly (Open Monday-Friday, 8:00am-5:00pm)

Reports to: Christie Priode, Manager of Warehouse and Volunteers

Purpose of Position:

To assist the ToolBank by maintaining the exterior grounds and grounds keeping equipment so as to create a welcoming and kempt environment for all visitors to the ToolBank warehouse.

Key Responsibilities:

- Keep grass mowed and trimmed weekly during the growing season
- Keep bushes, small tree limbs, vines, etc. trimmed
- Collect and dispose of any trash and/or leaves on the property
- Assist in maintaining any garden areas
- Spray for weeds
- Maintain grounds keeping equipment during the non-growing season
- Perform any other special grounds related tasks as requested by ToolBank staff

Qualifications:

- Ability to lift 40#
- Ability to work outside varied weather conditions/temperatures
- A professional and servant hearted attitude
- Do not mind get dirty/sweaty
- Ability to/willingness to learn how to use various lawn care equipment

Miscellaneous

- Must understand and commit to the Atlanta Community ToolBank Mission, Vision and Value Statements

Compensation & Benefits

- This position is a volunteer position