



## 2022 Earth Day - Tool Use Waiver Program

**FREE Tool Handling Fee Credits for Earth Day Projects!** The Atlanta ToolBank is excited to announce that we will be providing up to \$250 in credits towards free tools for Earth Day projects to each Member Agency that is selected for the 2022 Earth Day Tool Use Waiver Program!

Please review the participation requirements below and contact our Warehouse Manager, Joanna Patterson, at 404.254.0938 or [joanna.patterson@toolbank.org](mailto:joanna.patterson@toolbank.org) with questions or to apply.

### Does my Agency Qualify for the 2022 Earth Day Tool Use Waiver Program?

- All new agencies must complete and sign the ToolBank membership application and agreement, provide proof of charitable intent, and pay applicable membership fees.
- Current member agencies, in good standing, are required to update their member information.
- All agencies must submit an Earth Day Tool Use Program application via our website.
- **PLEASE NOTE:** There are a limited amount of tool use waivers available. Waivers will be awarded to organizations based on perceived need and goals, meet the program requirements, and submit the Earth Day Tool Use Program application.

### Earth Day Tool Use Waiver Program Guidelines

- Each awarded agency will receive a maximum of \$250 in tool use credits. Credits can be utilized throughout the month of April for Earth Day specific projects.
- The tool order can be checked out for a one-week maximum. Extensions on tool orders are prohibited unless the agency pays the associated 3% tool handling fee for subsequent weeks.
- Each participating agency will accept financial responsibility for late tool return fees, tool replacement fees for non-returned tools or tools damaged by misuse, and any cleaning fees.
- Agencies who exceed the awarded tool use credit are eligible to continue borrowing ToolBank inventory by paying the standard 3% tool handling fee.
- Awarded agencies will need to submit a Post Project Report within 1 week of their project
- The Atlanta ToolBank reserves the right to end an organization's participation in the 50<sup>th</sup> Anniversary Earth Day Tool Use Waiver Program at any time if the organization is found to be abusing the program or has been negligent in returning tools or paying fees.

I have read and understood the above stipulations of the 2022 Earth Day Program Waiver:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name Printed: \_\_\_\_\_